

Meeting Summary

Herman J. Russell West End Academy

Date: 09/12/2024

Time: 5:00

Recording: <https://atlantapublicschools-us.zoom.us/j/2763182748?pwd=dUpFNVA3THEzZ3lGdVA4ZDdiaERNZz09>

I. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Tonetta Green	Absent
Parent/Guardian	Brachell Kemp	Present
Parent/Guardian	Robbie Harris	Present
Parent/Guardian	Ebonique Bowdre	Present
Instructional Staff	Nikki Bivins	Present
Instructional Staff	Chelsea Cofer (Irving)	Present
Instructional Staff	Victoria Robinson	Present
Community Member	(Vacant)	
Community Member	Derrick Hearn	Present
Swing Seat	Kia Fortson	Present

II. Action Items *(add items as needed)*

A. Approval of Agenda: Motion [8 Passes/0 Fails]

B. Fill Vacant Positions *(copy and complete table for each vacant position)*

Vacant Position:	Chair
Appointee's Name:	Chelsea Cofer (Irving)

Vacant Position:	Vice- Chair
Appointee's Name:	Victoria Robinson

Vacant Position:	Secretary
Appointee's Name:	Brachell Kemp

Vacant Position:	Community Member
Appointee's Name:	Derrick Hearn

Vacant Position:	Swing Seat
Appointee's Name:	Kia Fortson

Meeting Summary

C. **Fill Open Community Member Seat:**

Open Position:	Community Member
Appointee's Name:	Blanch Payne

D. **Approval of Previous Minutes** [7 Passes/ 0 Fails/ 1 Abstain]

E. **Election of Officers and Representatives**

- i. Chair: Chelsea Cofer (Irving) Result: 8 Passes
- ii. Vice Chair: Victoria Robinson Result: 8 Passes
- iii. Secretary: Brachell Kemp Result: 8 Passes
- iv. Cluster Representative: Derrick Hearn Result: 8 Passes

F. **Approval of Public Comment Protocol: Motion** [8 Passes/0 Fails]

G. **GO Team Meeting Calendar** (GO Teams are required to have a minimum of 6 business meetings, with at least 4 allowing for Public Comment)

	Date	Time	Virtual or Hybrid	Time for Public Comment? (Yes/No)
1	09/26/24	5:00	Virtual	Yes
2	10/24/24	5:00	Virtual	Yes
3	11/21/24	5:00	Virtual	Yes
4	1/23/25	5:00	Virtual	Yes
5	2/27/25	5:00	Virtual	No
6	3/13/25	5:00	Virtual	No
7		5:00	Virtual	No
8		5:00	Virtual	No

H. **Adopt GO Team Norms Motion** [8 Passes/ 0 Fails]

III. **Adjournment: Motion @ 5:56 pm** [8 Passes/ 0 Fails]

Herman J. Russell West End Academy

Date: September 12, 2024

Time: 5:00

Recording: <https://atlantapublicschools-us.zoom.us/j/2763182748?pwd=dUpFNVA3THEzZ3lGdVA4ZDdiaERNZz09>

I. Call to order: [5:01 pm]

II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Tonetta Green	Absent
Parent/Guardian	Brachell Kemp	Present
Parent/Guardian	Robbie Harris	Present
Parent/Guardian	Ebonique Bowdre	Present
Instructional Staff	Nikki Bivins	Present
Instructional Staff	Chelsea Cofer (Irving)	Present
Instructional Staff	Victoria Robinson	Present
Community Member	(Vacant)	
Community Member	Derrick Hearn	Present
Swing Seat	Kia Fortson	Present

Quorum Established: [Yes]

III. Action Items (add items as needed)

A. Approval of Agenda: Motion made by: [Insert Name]; Seconded by: [Insert Name]

Members Approving: 7

Members Opposing: 0

Members Abstaining: 1

Motion [Passes]

B. Fill Vacant Positions (copy and complete table for each vacant position and indicate the individual who will fill the seat)

Open Position:	Community Member
Nominee's Name:	Blanche Payne
GO Team Members In favor	Brachell Kemp, Robbie Harris, Victoria Robinson, Ebonique Bowdre, Nikki Bivins, Chelsea Cofer (Irving), Derrick Hearn and Kia Fortson

GO Team Members Opposed	
GO Team Members Abstaining	

Vacant Position:	Chair
Nominee's Name:	Chelesa Cofer (Irving)
GO Team Members In favor	Brachell Kemp, Robbie Harris, Ebonique Bowdre, Nikki Bivins, Derrick Hearn and Kia Fortson
GO Team Members Opposed	
GO Team Members Abstaining	

C. **Fill Open Vice Chair:**

Open Position:	Vice Chair
Nominee's Name:	Victoria Robinson
GO Team Members In favor	Brachell Kemp, Robbie Harris, Ebonique Bowdre, Nikki Bivins, Chelsea Cofer (Irving), Derrick Hearn and Kia Fortson
GO Team Members Opposed	
GO Team Members Abstaining	

Open Position:	Secretary
Nominee's Name:	Brachell Kemp
GO Team Members In favor	Robbie Harris, Ebonique Bowdre, Nikki Bivins, Chelsea Cofer (Irving), Derrick Hearn and Kia Fortson
GO Team Members Opposed	
GO Team Members Abstaining	

Open Position:	Community Member
Nominee's Name:	Derrick Hearn
GO Team Members In favor	Brachell Kemp, Robbie Harris, Ebonique Bowdre, Nikki Bivins, Chelsea Cofer (Irving), and Kia Fortson
GO Team Members Opposed	

GO Team Members Abstaining	
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- D. **Approval of Previous Minutes:** *List any amendments to the minutes:*
 Motion made by: [Derrick Hearn]; Seconded by: [Chelsea Cofer (Irving)]
Members Approving: Brachell Kemp, Robbie Harris, Ebonique Bowdre, Nikki Bivins, Chelsea Cofer (Irving), Derrick Hearn, Kia Fortson
Members Opposing: None
Members Abstaining: Victoria Robinson
Motion [Passes]

- E. **Election of Officers and Representatives** *(copy and complete table for each nominee for each position – list winners where indicated)*

i. **Chair: Result:** Chelsea Irving

Officer Position:	Chair
Nominee Name	GO Team Members In favor of Nominee
Chelsea Cofer (Irving)	Brachell Kemp, Robbie Harris, Ebonique Bowdre, Nikki Bivins, Victoria Robinson, Derrick Hearn and Kia Fortson

GO Team Members who **ABSTAINED** from voting:

ii. **Vice Chair: Result:** Victoria Robinson

Officer Position:	Vice Chair
Nominee Name	GO Team Members In favor of Nominee
Victoria Robinson	Brachell Kemp, Robbie Harris, Ebonique Bowdre, Nikkie Bivins, Chelsea Cofer (Irving), Derrick Hearn and Kai Fortson

GO Team Members who **ABSTAINED** from voting:

iii. **Secretary: Result:** Brachell Kemp

Officer Position:	Secretary
Nominee Name	GO Team Members In favor of Nominee
	Robbie Harris, Ebonique Bowdre, Nikkie Bivins, Victoria Robinson, Chelsea Cofer (Irving), Derrick Hearn and Kia Fortson

GO Team Members who **ABSTAINED** from voting:

iv. Cluster Representative: Derrick Hearn Result: Pass

Officer Position:	Cluster-Representative
Nominee Name	GO Team Members In favor of Nominee
	Robbie Harris, Ebonique Bowdre, Nikkie Bivins, Victoria Robinson, Chelsea Cofer (Irving) and Kia Fortson

GO Team Members who **ABSTAINED** from voting:

F. Review and Approve Public Comment Protocol

Public Comment Protocol:

If you would like to speak at a GO Team meeting, please submit your request by 3:00 pm the day of the meeting. Submit your request here: <https://forms.gle/gK6TvyfrDEbqv98> For those of you wishing to provide comment, Public Comment will be held during the 1st 20 minutes of the meeting. Sign up to speak by identifying yourself in the chat box. Each member of the public will have 2 minutes to speak, at which time we will ask you to conclude to allow others to speak. The Public Comment period is designed to gain input from the public and not for immediate responses by the GO Team to the public comment presented. At the end of the 20 minutes, we will close public comment and move on to the next agenda item. If there are questions or information that you have for the GO Team, you may also contact one or more of the GO Team members after the meeting. You can find GO Team member contact information and meeting dates and agendas on the GO Team page of the school's website.

Motion to adopt made by: [Derrick Hearn]; Seconded by: [Victoria Robinson]

Members Approving: Brachell Kemp, Robbie Harris, Ebonique Bowdre, Nikki Bivins, Chelsea Cofer (Irving), Derrick Hearn and Kia Fortson

Members Opposing: None

Members Abstaining None

Motion [Passes]

G. Set GO Team Meeting Calendar (GO Teams are required to have a minimum of 6 business meetings, with at least 4 allowing for Public Comment)

	Date	Time	Virtual or Hybrid	Time for Public Comment? (Yes/No)
1	09/26/2024	5:00	Virtual	Yes
2	10/24/2024	5:00	Virtual	Yes
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4	1/23/2025	5:00	Virtual	Yes
5	2/ 27/2025	5:00	Virtual	No
6	3/13/2025	5:00	Virtual	No

7		5:00	Virtual	No
8		5:00	Virtual	No

H. Review, Confirm/Update, and Adopt GO Team Meeting Norms

GO Team Norms:

This is a meeting of the GO Team. Only members of the team may participate in the discussion.

Any members of the public present are here to quietly observe.

We will be fully present.

We will follow the agenda as noticed to the public and stay on task.

We will be respectful of each other at all times.

We will be open-minded.

We invite and welcome contributions of every member and listen to each other.

We will respect all ideas and assume good intentions.

We will approach differences of opinion with curiosity.

Motion to adopt made by: [Nikki Bivins]; Seconded by: [Derrick Hearn]

Members Approving: Brachell Kemp, Robbie Harris, Ebonique Bowdre, Nikki Bivins, Chelsea Cofer (Irving), Derrick Hearn, Kia Fortson

Members Opposing: None

Members Abstaining: None

Motion [Passes]

IV. Discussion Items

A. **Discussion Item 1:** Dr. Venzen (Principal designee) read the opening script and welcomed everyone to the HJRWEA GO Team Meeting

B. **Discussion Item 2:** Dr. Venzen called for role. The interim acting secretary, Robbie Harris called role. A quorum is present.

V. Information Items Dr. Venzen went over the agenda. The team elected its officers. The team voted on the public protocol, meeting norms, meeting calendar, public meeting where comments will be accepted

A. **Principal's Update** No Principal's report was delivered

B. **Information Items** None

VI. Announcements Dr. Venzen acknowledged the new Superintendent

VII. Adjournment

Motion made by: [Derrick Hearn]; Seconded by: [Nikki Bivins]

Members Approving: Brachell Kemp, Robbie Harris, Ebonique Bowdre, Nikki Bivins, Victoria Robinson, Chelsea Cofer (Irving), Derrick Hearn, Kia Fortson

Members Opposing: None

Members Abstaining: None

Motion [Passes]

ADJOURNED AT [5:56 pm]

Minutes Taken By: [Victoria Robinson and Chelsea Cofer (Irving)]

Meeting Minutes

Position: [Co-Chair and Chair]

Date Approved: